

## HOW TO GET THE 1098-T on KOALA CONNECTION?

1. Log in to KC.
2. Go to STUDENT tab.



Home Academics Admissions **Student** My Career My Internship Tutoring Bookstore

You are here: Student > Student Finances

**Student**  
Advising

**Student Finances**

3. Next go to PDF Report.

Home Academics Admissions **S**

You are here: Student > Student Main

**Student**  
Advising  
Grades and Academics Records  
Registration  
Registration Forms and Documents  
Tuition Accounts  
Student Financial Aid  
Student Main Page

- [Student Academics](#)
- [Calendar](#)
- [Academic Information](#)
- [Student Schedule](#)
- [Vehicle Registration](#)
- [Additional Email Contact Form](#)

**PDF Report**

Emergency Preparedness Documents

Using Educational Tools - Training Resources

4. Pick "Copy of 1098T for 2015".

Home Academics Admissions **Student** My Career My Internship Tutoring Bookstore Campus Life Re

You are here: Student > PDF Report

**PDF Report**

- [Copy of 1098T for 2015](#)
- [Copy of 1098T for 2014](#)
- [Copy of 1098T for 2013](#)
- [Copy of 1098T for 2012](#)
- [Copy of 1098T for 2011](#)
- [Copy of 1098T for 2010](#)
- [Student Refund direct deposit information](#)
- [Student Refund Direct Deposit Enrollment/Change Form](#)
- [Teacher Education Candidate Assessment](#)
- [Faith and Service Credits](#)

Quick Links

- My Courses
- My Pages

5. Click on Generate Report.

**PDF Report**

[PDF Reports](#) > Report Parameters

Enter or select values for each parameter then click submit. Every parameter is re

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Generate Report

6. The last step is to click "Copy of 1098T for 2015"

**PDF Report**

[PDF Reports](#) > [Report Parameters](#) > Report

Your report has been generated. To view your report, click on the link below.

[Copy of 1098T for 2015](#)

**Make sure that your computer has Adobe Reader installed; otherwise you will not be able to view the form.**